

ACADEMIC YEAR REGISTRATION FORM

STUDENT DETAILS

Name	
Your entry level	
Exam	
Minimum exit level	
Introduction	

Introduction	This programme incorporates 26 weeks of tuition, a recognised exit examination and 8 weeks of holiday over an 8 month period.
Minimum entry level	The ISI academic management will test each student on their first day and assign them an entry level and target exit exam & qualification
Qualification	All programmes include preparation and registration for the Trinity ISE exam. Students enrolled on the 20 hour programme can choose to prepare for Cambridge Exams (FCE, CAE) or IELTS 6 or 7, if they have the correct entry level and subject to payment of an exam fee supplement.
Progression	Students who successfully pass their exit exam may progress to another 8-month programme. In total students may study 3 x 8-month programmes over 24 months
Tuition & Holiday Plan	All students agree to their tuition weeks, reading week, exam date and holiday period stated below. The tuition period will be listed as 26 week period to include one Reading & Review week which will take place in the 4 weeks prior to the exam date. week for exams. Once this plan has been agreed, and the contract signed, it cannot be changed.
Holiday Entitlement	This course includes 8 weeks holidays within an 8-month visa stay. Holidays, with a minimum duration of 2 weeks, can be taken only after 6 weeks of tuition has been completed. A student can only take holidays that equal 1/3 of the total tuition period completed
Working Entitlement	All students enrolled on the ISI Academic Year programme are permitted to work part-time for 20 hours per week throughout their course and full-time (40 hours per week) for a maximum of 8 weeks from June to September inclusive or from December 15th to January 15th. The ISIHoliday & Tuition plan will attempt to maximise holidays during these periods Students should note that after they have registered with the GNIB, they cannot change holidays dates.
School Policies	All students must read the school policy documents relating to sick leave, complaints, punctuality & attendance which are available online : http://www.studyinireland.ie/our-school/faqs/

Your Holiday & Tuition Plan	Start date	End date	Weeks
Academic Year 15 - Afternoon lessons			
Holiday Break			
Academic Year 15 - Afternoon lessons			
Trinity Exam			
Holiday Break			

This is an important document. A copy of this form may be used as proof that you understand the programme & your minimum entry & exit levels. By signing this document, you agree that:

- I have read & understand the Academic Year Programme requirements
- I accept with my current entry level as indicated by ISI
- I accept my target exit level & exam
- I accept my Holiday & Tuition Plan highlighted above
- I understand that I must maintain a minimum 85% attendance rate
- I understand that I will be unable to change my Holiday & Tuition Plan after this contract has been signed and I register with GNIB (immigration), regardless of employment opportunities

I have read and accept the school policy documents relating to sick leave, complaints, punctuality & attendance

Signed: _____

Date: _____